



DOCUMENT 02

Itinerary & Programme

*Seven days at O'Palace, Kamod: worship, family, food, laughter and outreach.
Every slot has a time and a named lead.*

WHEN

Thu 24 – Wed 30 Dec 2026

WHERE

O'Palace, Kamod, Serere

STATUS

Draft for Meeting 1

*“For everything there is a season, a time for every activity under
heaven.”*

ECCLESIASTES 3:1 · NLT

O'Palace, Kamod, Kasilo, Serere, Uganda
Block 9 Plot 226, Mairo Mukaga

Draft v1 · 13 October 2026 · Prepared by Timothy & Jonathan for
the Planning Team

TOPULO Family · Christmas 2026

The week on one page

Most families arrive on Thursday 24th and leave on Sunday 27th, so the four core days carry the big moments. 28th to 30th is a lighter stay-on programme.

	Wed 23	Thu 24	Fri 25	Sat 26	Sun 27	Mon 28	Tue 29	Wed 30
Morning	Advance team set-up	Arrivals from 10:00	Church 07:00 · Portraits 10:30	Devotion · Zumba · Family Talks	Worship & Closing 08:30	Safi Farm & tree planting	Vision boards	Clean-up & stock count
Midday	Goods check-in	Rolling lunch	Christmas Brunch	Birthday · Lunch	Send-off 11:00	Teso culture hour	Money clinic	Departures
Afternoon	Rooms · facilities	Welcome & Orientation 16:30	Gift exchange · rest	Inter-team games	Stay-on rest	Lake Kyoga tour	Sports	
Evening	Readiness call	Taste of Teso dinner · Carols by the fire	Braai night · Topulo Got Talent	E-FILIMU NIGHT at church 18:30	Italian night · movie	Family Dish Night	Farewell grill · debrief	

24 – 27 Dec

Core days, peak about 50 people plus about 12 support staff

25 & 26 Dec

Community outreach: Christmas service, then Film Night (not on the 25th)

27 Dec

Main departure day; programme ends by 11:30 so travellers arrive in daylight

How the day runs

- **The bell:** timekeepers (Natalie, Juanita, Manuela) ring 10 minutes before every item and again at the start. Late items are shortened, never the meals or the night's sleep.
- **Flex rule:** if something runs over by more than 20 minutes, the coordinators decide on the spot what to shorten. Fixed times: church departure, film night, travel on the 27th.
- **Optional vs. core:** devotion, Zumba and naps are optional. Orientation, church, portraits, Family Talks, Film Night and the Closing Ceremony are for everyone.
- **Meals:** three serving points, served on time. If a meal is late, the programme carries on and we eat when it is ready (Easter 2026 lesson).
- **Lights out:** the generator goes off at the time shown so the next morning starts on time.

WORKING DRAFT

Prepared by Timothy & Jonathan to be discussed, changed and approved at the planning meetings. Names marked **To confirm** have not yet confirmed attendance, and the guest list is not final: more family, friends and support team may join.

WED 23 DEC

Advance Team Day

Set-up · receiving · final checks
Dress: Work clothes

Only the advance team is on site. The goal is that when families arrive on the 24th, rooms, kitchen, water, power, signage and decorations are already done.

Time	Activity	What happens	Lead
08:00	Advance team leaves Kampala / Soroti	Collect Soroti shopping; confirm goats & chicken from the farm; photo every packed box at dispatch	Jonathan (Jojo), Hope & Timothy E.
13:00	Goods arrive and are checked in	Tick goods against the shopping list; photograph on arrival; store and label (dry store / fridge / freezer)	John (kitchen) & Loise (store)
14:00	Rooms prepared	Beds, nets, towels, room name cards as per the room plan	Connie & Manuela with home team
15:00	Facilities check	Generator test, fuel, water tanks, chlorine, toilets, handwash stations, bins, first-aid box	Samuel Otedor & Samuel Omoding
16:00	Christmas decorations & signage	Compound lights, tree, welcome banner, serving-point signs, toilet signs (ladies / gents)	Juanita (deco) & team
17:00	Chefs' & aides' briefing	Walk the chefs through the menu, who cooks what each day, headcounts and the shopping received; agree the aides' cleaning rota	John & Alice
19:00	Dinner for advance team & staff	Simple meal	Chefs
20:30	Readiness call (15 min)	Each lead reports green / amber / red on WhatsApp	Timothy (Timo)

THU 24 DEC

Arrival & Christmas Eve

Welcome home · settle in · carols by the fire
Dress: Comfortable; Christmas colours in the evening

Families arrive through the day. Food is ready for travellers whatever time they land, and nobody waits for a room.

Time	Activity	What happens	Lead
07:30	Breakfast (advance team & early arrivals)	Tea, bread, eggs	Chefs
10:00 – 15:00	Arrivals & registration desk	Room keys, programme booklet, team colour, chore team, wristband; luggage help	Connie & Manuela (desk); Peter (arrivals board)
12:30 – 15:00	Rolling arrival lunch	'Welcome Bites' served as people arrive so no one is waiting hungry	Kitchen team
15:00 – 16:15	Rest & settle in	Unpack, shower, rest	All
16:30 – 17:45	Family Welcome & Orientation	Opening prayer; welcome from the hosts; walk-through of the programme, house rules, security and gate rules, meal times, chore teams and the 'bell' timekeeping system; introduce new family members	Elders (welcome); Timothy & Jonathan (orientation)
17:45 – 19:15	Rehearsals / free time	Worship team & carol choir rehearse for 25th; kids' games; deco finishing touches	Queensly & Jesse (rehearsal); Natalie (kids)
19:30 – 21:00	Christmas Eve Dinner: Taste of Teso	Teso / African night (see menu)	Kitchen team; drinks: Angel
21:00 – 22:30	Campfire: Carols & Christmas Eve readings	Candle-lit carols; Luke 2 readings by the young people; short prayer for the week	Jesse & Peninah (carols); Ps. Paul / Joel (prayer)
22:45	Lights out	Early night: church departs 06:45	Timekeepers

Christmas Day

Worship · family portrait · feast · talent night
Dress: Church: 'Smart & Christmassy' · Evening: festive

The big day. Church first, then a structured family photo session while everyone is dressed up, then brunch, gifts and the evening show.

Time	Activity	What happens	Lead
05:45	Wake up & get ready	Bathrooms are on a rota by room (posted on doors)	All
06:15	Grab-and-go early bites	Tea, coffee, porridge, bread, boiled eggs, juice	Kitchen team
06:45	Depart for church	Vehicles and walkers leave together; worship team leaves at 06:30 to set up	Peter (transport)
07:00 – 10:00	Christmas Day Service (community outreach)	Family-led service with the local church: intercession, praise & worship, Christmas special, sermon, donation hand-over, invitation to Film Night on the 26th (see Outreach plan)	Peter (service coordinator) · preacher chosen by the elders
10:30 – 11:45	Family Portrait Session	Structured shot list with a photo marshal: everyone, then each party, generations, couples, cousins, fun shots (see Checklists)	Peninah (photo marshal) + photographer
12:00 – 13:30	Christmas Brunch	Ugandan Christmas Classics (see menu); grace by an elder	Kitchen team
13:30 – 14:15	Chores	Dishes by the young people's duty team; aides clean the kitchen	Duty team (rota)
14:15 – 16:00	Rest / indoor games	Nap or board & card games corner	Renee (games)
16:00 – 17:00	Christmas gift exchange & kids' corner	Secret Santa (agreed price cap); kids' Christmas activity	Shiella & Natalie
17:00	Tea & Christmas cake		Kitchen team
17:30 – 19:00	Grill prep & showers	Gentlemen run the goat roast; ladies on salads & juice (2023 tradition)	Grill: Daniel Ekude & Samuel Omoding · Salads: Harriet
19:00 – 20:30	Christmas Dinner: Braai & Grill Night	See menu	Kitchen team & grill crew
20:30 – 22:30	Topulo Got Talent: Christmas Night Show	Family / team performances: music, dance, drama, poems, comedy; judges; prizes	Producer: Shiella · MCs: Queensly & Jesse
22:30 – 23:15	Thanksgiving by the fire	Testimonies of the year and a closing prayer	Elders
23:30	Lights out		Timekeepers

SAT 26 DEC

Boxing Day

Dreams & aspirations · birthdays · sports · film outreach
Dress: Day: sportswear (team colours) · Evening: casual

Our fullest day: a talk session in the morning, Manuela & Natalie's birthday, the inter-team games, then the community Film Night at church.

Time	Activity	What happens	Lead
06:30 – 07:00	Morning devotion	Personal quiet time (optional prayer walk)	All
07:00 – 07:45	Aerobics / Zumba	Optional	Renee & Queensly
08:15 – 09:15	Breakfast: Ugandan Big Breakfast		Kitchen team
09:15 – 10:00	Chores	Duty team	Duty team (rota)
10:00 – 11:45	Family Talks: Dreams & Aspirations	Young people share their dreams; elders' panel responds on career, money and faith; each person starts a 'My Plan for 2027' page	Harriet (host) · Timothy (youth session) · Luther & Philip (money)
12:00 – 13:00	Manuela & Natalie's birthday celebration	Cake, speeches, photos (confirm details with the Otedor family)	Ann & Samuel Otedor; deco: Juanita
13:00 – 14:00	Lunch: Indian Kitchen	See menu	Kitchen team
14:00 – 15:00	Rest		All
15:00 – 16:30	Inter-Team Games	Football, netball, volleyball, tug-of-war, sack race, kids' races; captains per team; points table; sportswear theme. The film AV crew (Hope, Timothy E., Jonathan, Ps. Paul) is not on any team so they can leave at 16:15	Renee (lead) & Queensly; captains
16:15	AV crew departs for church (not playing in the games)	Set up projector, screen, sound and generator; test by 17:45	Hope, Timothy E. & Jonathan; Ps. Paul (AV)
16:30 – 17:00	Showers & change		All
17:00 – 17:45	Early dinner: Chinese Kitchen	Served early so everyone can attend the film	Kitchen team
18:00	Family walks / drives to church	Torches for the walk back	Peter (transport)
18:30 – 21:00	E-FILIMU NIGHT at church (community outreach)	Welcome, short word, film, gospel invitation, sweets for children (see Outreach plan)	Hope (lead)
21:15 – 22:30	Back home: tea & campfire wrap-up	Light snacks, songs; prize-giving for the games	Renee & elders
23:00	Lights out		Timekeepers

SUN 27 DEC

Sunday · Farewell Day

Worship · gratitude · safe travels
Dress: Sunday best (light) / travel clothes

Most families leave today, so departure logistics matter as much as the programme. Everything is finished by 11:30 so travellers reach home in daylight.

Time	Activity	What happens	Lead
06:30 – 07:15	Packing	Pack before breakfast; leave rooms tidy	All
07:15 – 08:15	Continental breakfast		Kitchen team
08:30 – 10:00	Family Sunday Worship & Closing Ceremony	Praise & worship, short word, gratitude round (one sentence each), blessing of travellers by the elders, 2-minute feedback form (QR code)	Peter & Queensly · elders (blessing)
10:00 – 10:20	Departure-day group photo	Quick, using the same marshal system	Peninah
10:20 – 11:00	Room checkout	Room check, return keys, borrowed items and equipment to the store keeper	Connie (rooms) & Loise (store)
11:00 – 11:30	Travel packs & send-off	Packed lunches and water handed out against the departure list; prayer at the gate	Kitchen team; Peter
Afternoon	Stay-on group: rest & catch-up		All staying
19:30	Dinner: Italian Night	For those staying (~25)	Kitchen team
20:30 – 22:30	Movie night (family film)		Jonathan / Ps. Paul

MON 28 DEC

Stay-on: Farm & Lake Day

Safi Farm tour · tree planting · Lake Kyoga
Dress: Outdoor clothes, closed shoes, hats

A relaxed day for those staying on: our land, our trees, our lake.

Time	Activity	What happens	Lead
07:30 – 08:30	Breakfast		Kitchen team
09:00 – 11:30	Safi Farm tour & tree planting	Walk the farm with the farm manager; each family plants and names a tree	Jonathan & farm manager
12:00 – 13:00	Teso culture hour	Elders share family history and Teso customs; atap & eboo cooking demo for the young people	Hellen & Miriam (elders)
13:00 – 14:00	Lunch: Swahili Coast		Kitchen team
15:00 – 18:00	Lake Kyoga village tour	Life jackets / no swimming without an adult; sunscreen	Peter (transport) & Samuel Omoding
19:30	Dinner: Family Dish Night	Each family cooks one signature dish	Each family
21:00	Campfire & karaoke		Jesse

TUE 29 DEC

Stay-on: Vision & Planning Day

Vision boards · 2027 goals · farewell dinner
Dress: Casual

Turning the week's conversations into plans, then a farewell dinner and a quick team debrief while memories are fresh.

Time	Activity	What happens	Lead
07:30 – 08:30	Breakfast		Kitchen team
09:00 – 11:30	Vision boards & 'My Plan for 2027'	Spiritual, academic/career, financial and family goals; uses the family's 'My Plan for Tomorrow' template	Daniel Ekude & Alice; Timothy (youth)
11:30 – 12:30	Financial literacy clinic	Budgeting, saving, investing basics; Q&A	Luther & Philip
13:00 – 14:00	Lunch: West African		Kitchen team
15:00 – 17:30	Sports & free time		Renee
19:00	Farewell Dinner: BBQ & Fish Grill		Kitchen team & grill crew
20:30 – 21:15	Organisers' hot debrief	What went well / what to fix; capture for the January evaluation	Timothy & Jonathan; Loise (notes)

Close-out & Departure

Clean · count · hand over · go home
Dress: Travel clothes

Leave the home better than we found it, and close the books.

Time	Activity	What happens	Lead
07:30 – 08:30	Breakfast (clear-out)	Use up perishables	Kitchen team
08:30 – 10:30	Clean-up & stock count	Deep clean; count leftover stock and equipment; label and hand over to the home team; note what to buy next year	Loise (store) & Philip (accounts)
10:30	Settle staff & suppliers	Pay against signed sheets; collect receipts	Philip (treasurer)
11:00	Departures		All

Notes for leads

- Every lead sends a 3-line plan for their slot (what, who, what they need) to the coordinators by **6 December**. Programme v1 goes to both WhatsApp groups that week.
- The worship team and carol choir rehearse online in December and in person at 17:45 on the 24th.
- Family Talks: speakers get their topic and time by 29 November. Each talk ends 15 minutes early for questions.
- Inter-team games: four colour teams mix ages and families. Each team has a captain and a vice-captain (one young person, one adult).
- Film Night: the AV crew (Hope, Timothy E., Jonathan, Ps. Paul) is left off the games team lists because they leave at 16:15. The family is seated by 18:20.
- Departure day: the arrivals and departures board (Peter) lists who leaves when, with which vehicle and how many travel packs.

“This is the day the LORD has made. We will rejoice and be glad in it.”

PSALM 118:24 · NLT